

RESIDENT CHECKLIST

	Apartment 1	Apartment 2	Apartment 3
Property Name			
Lease			
Rent?			
Late charge for paying rent after due date?			
Can rent be increased?			
Length of lease? Is it negotiable?			
Is an advance notice needed to end lease?			
Requirement for full refund of security deposit?			
Is subleasing allowed? Conditions?			
Who pays for water? Sewage? Electric? Garbage?			
What are the rules and regulations for residents?			
Nonrefundable cleaning fee or other charges?			
Is there a limit on the number of occupants?			
Are pets allowed? Pet deposit? Refundable?			
Is cable or internet included?			
BE SURE TO OBTAIN A COPY OF THE LEASE!			
Security			
Does the building or unit have a security system?			
Working smoke alarm?			
Adequate outdoor lighting?			
Does the front door have a deadbolt?			
What happens if the key is lost?			
Is there a peephole?			
Is there a fence around the property?			
Is there limited access?			
Is there a guard at the gate? How often? Does he patrol?			
Fixtures			
Is the refrigerator clean and in working condition?			
Is the heating system in working condition? (gas or electric)			
Carpet / wood / tile floor? Good condition?			
Do the fixtures, i.e. faucets, toilets, drains and drain stoppers work?			
How many windows? Working locks?			
Is there a working doorbell?			
Is the air conditioning working?			
Are there built-in bookcases?			
Amenities			
Is there ample study room for all occupants?			
Sufficient closet space?			
Private yard? Maintained by?			
Is there a porch or balcony?			
Is there external storage?			
Are ceiling fans provided? If not, are you allowed to install one?			
Is the apartment furnished? If not, will all your furniture fit?			
Does the complex have private recreational facilities?			
How far away are grocery and convenience stores?			
How far away are schools?			
Are there laundry facilities on the property?			
Are there washer/dryer connections in the unit?			
Is there covered parking or a garage?			
Is there a fireplace?			